

**PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
February 24, 2016 – 5:30 p.m.  
Pershing General Hospital Conference Room**

**Attendees:**

**Board Members:** Joe Pierce, Chairman; Carolyn Hultgren, Charlie Safford, Dana Tueller and Lisa Schwarzenberg.

**Staff:** Patty Bianchi - CEO, Steve Boline – CFO, Kathryn Harter – CNO, Patti Speer – Financial Services Manager, Debbie Mock – Revenue Cycle Manager, Dr. Douglas Vacek, Penny Haas, Todd Plimpton – Counsel via telephone.

**1) CALL TO ORDER**

Joe Pierce, Chairman, called the Pershing General Hospital and Nursing Home Board of Trustees to order at 5:30 p.m.

**2) PUBLIC COMMENT**

No public comment.

**3) ADJOURN OPEN MEETING**

Joe Pierce, Chairman adjourned the first session of the open meeting at 5:36 p.m. to closed session.

**4) CLOSED SESSION**

- A) Consider the character, alleged misconduct, professional competence of Penny Haas, APRN, an employee of Pershing General Hospital in accordance with NRS 241.030

Closed session was adjourned at approximately 5:46 p.m.

**5) CALL TO ORDER OPEN MEETING**

Joe Pierce, Chairman, called the second session of the open meeting to order at approximately 5:47 p.m.

**6) ACTION REGARDING CLOSED SESSION**

**Board took no action:** After discussion and poll of the board, no action was taken.

**7) LEGAL**

- A closed session may will be held in accordance with the provisions of NRS 241.015 (2)(B)(2), The Pershing General Hospital and Nursing Home Board of Trustees will meet with Legal Counsel to discuss potential or existing litigation.

Todd Plimpton, Counsel for the board reported that facility is in good shape regarding contracts. There are no current legal issues, and no need to go into closed session. Mr. Plimpton disconnected from the meeting call.

**8) CONSENT CALENDAR**

**The Board will consider, for possible action, these items in their entirety, without discussion; For Possible Action**

- Meeting minutes for January 28, 2016
- Warrants
- Approval of the Re-Credentialing for Penny Haas APRN for Family Practice

**Board took the following action:** Carolyn Hultgren moved to approve the Consent Calendar – minutes dated January 28, 2016, Warrants and approval of re-credentialing for Penny Haas. Second by Charlie Safford. Motion carried via unanimous vote.

**9) REPORTS**

A) **Administrator/CEO: Update**

Patty Bianchi, CEO distributed information regarding NHA bulletin for a pain management contract for patients. Information will allow education for providers to become compliant with reporting narcotic usage.

Also reported that Long Term Care serving 23 residents as of this date.

Carolyn Hultgren – asked if Patty has received information from Frontier Community Coalition in regard to funding opportunities. Patty indicated that she had received the information but had not specifically reviewed.

Dana Tueller – asked about the progress for the appointment of Administrative Assistant. Interviews are scheduled.

Joe Pierce – asked about the Plan of Correction, it has not been received as yet.

**B) Chief Financial Officer: Update**

- **Financial Statements for the period ended January 31, 2016; For Possible Action**  
Steve Boline, CFO, gave his report to the Board regarding the Financial Statements for the period ended January 31, 2016. Board also discussed the tax rate remitted to the hospital - \$.42 per assessed value (Assessed value divided by 100 multiplied by \$.42).

**Board took the following action:** Motion to approve financial statements for the period ended January 31, 2016. Motion by Charlie Safford, Second by Carolyn Hultgren. Motion Carried via unanimous vote.

- **Patient Account Write-Offs for January 2016; for Possible Action**  
**Board took the following action:** Motion to approve Patient Account Write-Offs by Lisa Schwarzenberg, Second by Charlie Safford. Motion Carried via unanimous vote.
- **Revenue Cycle Dashboard**  
Steve Boline presented the Revenue Cycle Dashboard to the Board.

**No action taken**

**C) Chief Nursing Officer: Update**

Kathryn Harter discussed the annual training conducted at PGH. Kathryn has scheduled an acute department meeting as well as skills training for staff. Long Term Care at 23 residents with potential for one additional. She also indicated that Long Term Care staff is working/training on available software for tracking resident information. Long Term Care is suffering from staffing challenges, however, has added an additional nurse. County is hosting Heart Health Day March 5 with PGH offering Wellness Saturday.

Dana Tueller thanked Kathryn for her response to an issue she presented to Kathryn.

**10) CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

**A) UNFINISHED BUSINESS**

- **USDA Project Update; For Possible Action**  
Patty indicated successful boiler inspection had been conducted, final inspection will be held February 25, 2016. Request for final payment will be published in the paper with Board to approve at the March meeting.

**B) NEW BUSINESS:**

- Requesting report from the Medical Staff of Pershing General Hospital and Nursing Home regarding patient safety policies and procedures for prescribing medications; Lisa Schwarzenberg

Lisa Schwarzenberg questioned what role PGH plays in the community in regard to discouraging illicit/ and or abuse of prescription drugs. Patty indicated that additional information could be available for Lisa's concerns regarding such a program via the Medical Staff meeting to be scheduled in March. Carolyn directed Lisa to the Frontier Community Coalition for additional information.

**11) PERSHING HEALTHCARE FOUNDATION: UPDATE**

Carolyn Hultgren reported that the last meeting did achieve a quorum. The group approved policies they have been working on and are waiting for response from the Nevada Secretary of State. Carolyn indicated that we should start planning a kick off for the Foundation. IRS registration is in process.

A) **CORRESPONDENCE**

None received

B) **OTHER**

Joe Pierce asked about the ad placed in the paper regarding the restricted funds. Patty Bianchi indicated that no one had come forward in regard to these funds. Patti Speer indicated that these funds were not restricted, they were donated funds for the Mammography and Cardiac Rehabilitation program collected in 2008.

Dana Tueller questioned whether or not the psychologist program had been instituted. Patty indicated that PGH had not received a schedule yet. Patty also indicated that a phone conference is scheduled for March 1, 2016.

7) **PUBLIC COMMENT**

None

8) **ADJOURN:**

Joe Pierce, Chairman adjourned the meeting at approximately 6:25 p.m.

Approved by Board of Trustees – March 23 ,2016