

**PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
August 24, 2016**

**ENTITY:** Pershing General Hospital  
**DATE:** August 24, 2016  
**TIME:** 5:30pm  
**PLACE:** Pershing General Hospital Conference Room  
855 6<sup>th</sup> Street Suite 103

**Attendees:**

**Board:** Joe Pierce, Charlie Safford, Carolyn Hultgren, Dana Tueller, Lisa Schwarzenberg, Todd Plimpton – Legal.  
Absent: Pat Irwin.  
**Staff:** Patty Bianchi - CEO, Kathryn Harter - CNO, Debbie Mock – Revenue Cycle Manager, Patti Speer – Fiscal Services Manager, Steve Boline - CFO, Kirsten Hertz – Administrative Assistant

- 1) **CALL TO ORDER** – Joe Pierce at 5:30 p.m.
- 2) **PUBLIC COMMENT** - None
- 3) **CONSENT AGENDA**
  - a. Meeting minutes for July 27, 2016
  - b. Warrants (Check Register)
  - c. Approval of Re-Credentialing for Dr. Cathy Endo, Dr. Eric Goldberg, Dr. Sean Lehmann and Dr. Steven Rubin.
  - d. Approval of Credentialing for Renown telemedicine providers per roster.
  - e. Approval of Contract for Dr. Stanley McCart
  - f. Patient Account Write-Offs for July 2016
  - g. Acknowledgement of receipt of \$2,160.00 from Port of Subs to the Long Term Care Residents Monthly Luncheons. (Pictures and note of thanks sent periodically.)

**BOARD TOOK THE FOLLOWING ACTION:** Motion by Lisa Schwarzenberg, 2<sup>nd</sup> by Charles Safford to approve the Consent agenda as presented. Motion carried.

- 4) **REPORTS**
  - a. **Administrator/CEO: Update**
    - CEO Bianchi advised the board that the facility had been visited by an Infection Control Specialist, which was paid for through a grant from the FLEX program. Several items were identified that will need attention, including the need for a full time infection control coordinator/sterilizing technician.
    - Trees around the facility were inspected by certified arborist – many are hazardous and will be removed. This will be a two or three phase project with a cost of up to \$10,000 total.
    - The contractor visited the facility attempting to determine the source of the odor in various parts of the facility and develop a solution. Process will involve continued testing. Initial evaluation indicates that the new equipment is so powerful that it is pulling from the sewer vents in the attic, possibly due to a broken vent pipe.
    - As evidenced, the new landscaping is thriving and the curb appeal of the hospital is fantastic.
    - Telehealth program will be going live September 1, 2016. Staff will be participating in a tele-psychiatry meeting on August 25, 2016. As indicated by the roster approved under the Consent Agenda, there are over 200 providers participating in the tele-health program.
    - Given the full census of 25 in Long Term Care, 5 new CNA positions are now in place.
    - Bianchi attended the LiCon/NRHP meeting – as always, a number of changes to healthcare were discussed and are now on the radar for Administrative attention.
    - Bianchi discussed the distribution of the employee newsletter “The Pulse” and the positive response it has received since the initial issue last month. Received Employee newsletter
    - PGH has received \$265,000 from Medicare as an EHR incentive payment and \$109,000.00 payment from Medicaid – a bad debt count was finally paid, due to the diligence of the Business Office personnel.

- There is a physician resident interested in a site visit to PGH. We are working with him to schedule a visit in October.
- USDA is expecting a decrease in interest rates, there will be an agenda item with prior posting in September of PGH's intent to submit a loan application.

b. **Chief Financial Officer: Update – For Possible Action**

- Draft Financial Statements for the period ended July 31, 2016
- Revenue Cycle Dashboard

**BOARD TOOK THE FOLLOWING ACTION:** Steve Boline discussed the draft reports as the full analysis is not yet complete. Boline requested approval of the draft reports with the final to be presented for approval at the September meeting.

Motion by Carolyn Hultgren, 2<sup>nd</sup> by Charles Safford to approve the draft financial statements for period ended July 31, 2016. Motion carried.

c. **Chief Nursing Officer: Update**

- Harter discussed the full census in Long Term Care with the continued quality of care. PGH has received several compliments in this regard.
- LiCon Quality indicators were discussed and presented to the board. Meeting several indicators has benefited in the form of reduction in liability coverage charges.

5) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

a. **NEW BUSINESS:**

- Approval of Cooperative Agreement with City of Lovelock for use of Law Enforcement Personnel

**BOARD TOOK THE FOLLOWING ACTION:** Plimpton as legal counsel has reviewed the document. This is the third or fourth year PGH has entered into this agreement and it has been beneficial. Plimpton recommends approval as presented.

Motion by Carolyn Hultgren, 2<sup>nd</sup> by Charles Safford to approve the Cooperative Agreement with the City of Lovelock for use of Law Enforcement Personnel. Motion Carried

- Approval to existing CEO contract to extend for a period of 3 years, with two one year extensions

**BOARD TOOK THE FOLLOWING ACTION:** Plimpton presented information regarding the extension of the CEO contract. Addendum was submitted to the board. Plimpton recommended approval of addendum as discussed during closed session at the previous meeting and fits the direction of the board.

Motion by Carolyn Hultgren to approve the contract extension for the CEO. 2<sup>nd</sup> by Dana Tueller. Motion Carried.

Plimpton noted that the contract be signed by the board, CEO and witnessed by the Administrative Assistant.

6) **PERSHING HEALTHCARE FOUNDATION: UPDATE**

- Foundation is busy preparing for the kickoff fundraiser dinner. Tickets are \$45.00 per person and may be purchased by board members. The group has lowered their expectations on attendance.
- Lion's Club will provide bar. Proceeds from bar will benefit the Foundation, tips will be donated to the Lion's Club.
- Pat Irwin has donated a hot air balloon ride for the auction. Hultgren has donated an afghan.

- Catering will be done by Julie Myers with the meal consisting of Tri-tip, potatoes, salad, dessert and drinks.

7) **OTHER ITEMS**

a. **CORRESPONDENCE**

b. **LEGAL**

Plimpton indicated that there were no pending or perceived litigation. He also indicated that he would be contacting staff to conduct an audit of contracts to insure all are in order.

c. **OPEN SESSION**

d. **OTHER**

- Bianchi indicated that the travel arrangements for the Nevada Hospital Association Conference in September were distributed to Board members attending.
- Plimpton asked for clarification on the process for physicals provided to athletes. Mock indicated that free clinics were conducted at the schools as well as discounted days at the Clinic. If an individual did not take advantage of these days, physicals were \$100.00. Plans for next year include potentially conducting the physicals prior to the end of school

8) **PUBLIC** - None

9) **ADJOURN:** Meeting adjourned by Chairman Joe Pierce at 6: