



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
REGULAR BOARD MEETING AGENDA
Thursday, October 24, 2019

ENTITY: Pershing General Hospital
DATE: October 24, 2019
TIME: 5:15 PM – Education Meeting
5:30 PM – Regular Meeting

PLACES POSTED: Pershing General Hospital
Pershing County Courthouse
US Post Office
Pershing County Library
www.pershinghospital.org

PLACE: Pershing General Hospital
Conference Room
850 6th Street, Suite 103

Unless otherwise noted, items may be taken out of order at the discretion of the chair. Two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Supporting material for items on the public portion of this meeting agenda will be available at the office of the CEO simultaneous with provision of the same to members of the Board of Trustees, as described in NRS 241.020. Unless otherwise, noted, the entire Board of Trustees will act as the Board of Directors.

- 1) **EDUCATION MEETING CALL TO ORDER - EMTALA Education** - presented by KayDawn Hughes.
- 2) **EDUCATION MEETING ADJOURNMENT**
- 3) **REGULAR MEETING CALL TO ORDER**
- 4) **PUBLIC COMMENT** (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person).
- 5) **CONSENT AGENDA - The Board will consider, for possible action, these items in their entirety, without discussion; For Possible Action**
 - a. Meeting minutes for Regular Board Meeting September 26, 2019.
 - b. Meeting minutes for Special Board Meeting October 3, 2019.
 - c. Warrants (Check Register).
 - d. Patient Account Write-Offs for September 2019.
- 6) **REPORTS**
 - a. **Administrator/CEO: Update** – Cynthia Hixenbaugh
 - b. **Chief Financial Officer: Update** – Lynn Broyles
 - i. Financial Statements for the period ended August 31, 2019 – **For Possible Action**
 - ii. Financial Statements for the period ended September 31, 2019 – **For Possible Action**
 - iii. Revenue Cycle Dashboard
 - c. **Chief Nursing Officer: Update** – Christina Dickerman
 - i. Utilization Review Report
 - d. **USDA Project Update: For Possible Action**
 - e. **Risk Management: Update** – KayDawn Hughes
 - i. Quarterly Report
 - f. **Chief Procurement Officer: Update** – Helen Joubert
- 7) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**
 - a. **UNFINISHED BUSINESS - For Possible Action**
 - i. Approve Risk Management Plan – **For Possible Action**
 - ii. Northern Nevada EMS Consortium sent a letter asking for monetary support to help provide air medical membership for every permanent resident of Pershing County. (\$5,000.00 was donated last year.) – **For Possible Action.**
 - b. **NEW BUSINESS**
 - i. Approve EMTALA Policy and Procedure – **For Possible Action**
 - ii. Approve Civil Rights Non-Discrimination Policy and Procedure – **For Possible Action**
 - iii. Approve Quality Assurance and Improvement Plan – **For Possible Action**

- iv. Discussion regarding changing the date for the November Board Meeting – Suggest November 21st. Thanksgiving Day is Thursday, November 28th. – **For Possible Action.**
- v. Discussion regarding changing the date for December Board Meeting – Suggest December 19th. Christmas day is Wednesday, December 25th. – **For Possible Action.**

8) PERSHING HEALTHCARE FOUNDATION: UPDATE – Carolyn Hultgren

9) OTHER ITEMS

a. **CORRESPONDENCE**

b. **LEGAL**

- i. The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to Nevada Revised Statutes **241.015**.

c. **OPEN SESSION**

- i. Action regarding litigation or potential litigation - **For Possible Action.**

d. **OTHER**

10) PUBLIC COMMENT (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person).

11) ADJOURN: For Possible Action

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

Certificate of posting for October 24, 2019

Today’s Date: October 18, 2019
 Time Posted: 9:00 a.m.
 Posted by: Pam Weeldreyer
 Executive Assistant

Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, and Pershing County Library. Items may be reviewed or requested at Pershing General Hospital Administration 775-273-2621 x 1002.