



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
REGULAR BOARD MEETING AGENDA
Thursday, January 23, 2020

ENTITY: Pershing General Hospital
DATE: January 23, 2020
TIME: 5:30 pm
PLACE: Pershing General Hospital
Conference Room
850 6th Street, Suite 103

PLACES POSTED: Pershing General Hospital
Pershing County Courthouse
US Post Office
Pershing County Library
www.pershinghospital.org

Unless otherwise noted, items may be taken out of order at the discretion of the chair. Two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Supporting material for items on the public portion of this meeting agenda will be available at the office of the CEO simultaneous with provision of the same to members of the Board of Trustees, as described in NRS 241.020. Unless otherwise noted, the entire Board of Trustees will act as the Board of Directors.

- 1) **CALL TO ORDER**
- 2) **PUBLIC COMMENT** (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person).
- 3) **CONSENT AGENDA - The Board will consider, for possible action, these items in their entirety, without discussion – For Possible Action**
 - a. Meeting minutes for Special Board Meeting December 11, 2019.
 - b. Meeting minutes for Regular Board Meeting December 19, 2019.
 - c. Warrants (Check Register).
 - d. Acceptance of Cory Meeder, D.O.'s resignation as of 11/28/2019 and Steven Rubin, M.D.'s resignation as of 12/24/2019. Accepted at Medical Staff on January 9, 2020.
 - e. Approval of vRad's "Schedule 1 – List of Physicians" which adds Maryellyn Gilfeather, MD. Approved at Medical Staff on January 9, 2020
 - f. Approval of VRad Reappointment of James Balodimas, MD via proxy credentialing.
- 4) **REPORTS**
 - a. **Risk Manager: Update**
 - i. Quarterly Report, Risk Management Plan, and Quality Assurance & Improvement Plan – **For Possible Action.**
 - b. **Chief Nursing Officer: Update**
 - i. Critical Access Hospital and Skilled Nursing Facility Utilization
 - c. **Chief Procurement Officer: Update**
 - i. Pennington Grant Purchase Update
 - d. **Chief Financial Officer: Update**
 - i. Financial Statements for the period ended December 31, 2019 – **For Possible Action.**
 - ii. Revenue Cycle Dashboard December 2019.
 - e. **Revenue Cycle Manager: Update**
 - i. Patient Account Write-Offs for December 2019. – **For Possible Action.**
 - f. **Administrator/CEO: Update**
 - i. Rural Health Clinic Utilization
- 5) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**
 - a. **UNFINISHED BUSINESS:**
 - b. **NEW BUSINESS:**
 - i. Annual Evaluation of Critical Access Hospital – **For Possible Action.**
 - ii. Approve policies, procedures and plans related to Emergency Preparedness – **For Possible Action.**
 1. Hazard and Vulnerabilities Assessment 2019-2020 E0006.
 2. Communication Plan During an Emergency/Disaster Policy E0029, E0033.
 3. Medical Documentation for Patients in a Disaster Policy E0023, E0033.
 4. Patient Tracking, Sheltering and Evacuation Protocol E0018, E0020, E0022, E0033.
 5. Emergency Officials Contact Information Policy E0029, E0031.
 6. Emergency Use of Volunteers & Volunteer Tracking Policy & Procedure E0018, E0024.
 7. Master Mutual Aid Agreement and Disaster Transfer Agreements Policy E0025.
 8. Medical and Pharmaceutical Supplies Emergency Preparedness Policy CAH E0015.
 9. Medical and Pharmaceutical Supplies Emergency Preparedness Policy SNF E0015.
 10. Hospital Requesting and Functioning Under an 1135 Waiver Policy E0026.
 11. Hospital Incident Command System Policy E0007

12. Emergency Preparedness Plan Patient Population Policy E0007
13. Essential Equipment on Generator Power Policy E0015.
14. Fire Watch Policy and Log Sheet (NFPA)
- iii. Annual approval of the Emergency Preparedness & Operations Plan Manual E0004 – **For Possible Action.**
- iv. Annual approval of Plant Operations Policy and Procedure Manual. – **For Possible Action.**
- v. Approve Hospital Formulary Policy and Procedure - **For Possible Action.**
- vi. Approve Rapid Sequence Intubation Policy and Procedure - **For Possible Action.**
- vii. Election of Officers to Board of Trustees – **For Possible Action.**
 1. Chairman, Vice Chairman, Secretary.
- viii. Appoint Board Representatives to Hospital Committees – **For Possible Action.**
 1. Patient Safety Committee.
 2. Executive Committee.
 3. Joint Conference Committee.
 4. Wage Committee.
 5. Finance Committee.
 6. Board Policies and Procedures Committee.
 7. Pershing Healthcare Foundation Representatives
 8. Recruitment Representative (physicians and upper level management positions).
- ix. Annual review of Pershing General Hospital Board of Trustees Bylaws; **For Possible Action**
- x. Approve appointment of audit firm as required by NRS 354.624, for the year ended June 30, 2020. Administration recommends reappointment of WIPFLi CPAs and Consultants – **For Possible Action.**
- xi. Approve Pershing General Hospital's proposed response to Audit Finding #2019.001-Internal Control Over Preparation of the Financial Statements for the year ended June 30, 2019. – **For Possible Action.**

6) PERSHING HEALTHCARE FOUNDATION: UPDATE

7) OTHER ITEMS

- a. **CORRESPONDENCE – For Possible Action.**
- b. **LEGAL – For Possible Action.**
 - i. The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to Nevada Revised Statutes 241.015.
- c. **OPEN SESSION – For Possible Action.**
 - i. Action regarding litigation or potential litigation.
- d. **OTHER – For Possible Action.**

8) PUBLIC COMMENT (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.)

9) ADJOURN: For Possible Action

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

<i>Certificate of posting for January 23, 2020</i>	
Today's Date:	Friday, January 17, 2020
Time Posted:	9:00 a.m.
Posted by:	<u>Pamela Weeldreyer</u> Executive Assistant
Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, and Pershing County Library. Items may be reviewed or requested at Pershing General Hospital Administration 775-273-2621 x1002.	