



**PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES  
SPECIAL BOARD MEETING MINUTES  
February 15, 2019**

**ENTITY:** Pershing General Hospital  
**DATE:** February 15, 2019  
**TIME:** 4:30 pm  
**PLACE:** Pershing General Hospital  
Conference Room  
850 6<sup>th</sup> Street, Suite 103

- 1) **CALL TO ORDER** Chairperson Joe Pierce called the meeting to order at 4:31 P.M.

Attending: Joe Pierce, Ted Bendure, Dana Tueller, Carolyn Hultgren, Carol Shank, Bryce Shields, Patty Bianchi, Cindy Hixenbaugh, Pam Weeldreyer.

- 2) **PUBLIC COMMENT** (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person). No public comment.

- 3) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

a. **NEW BUSINESS:**

- i. Discuss forming a negotiations committee or assigning a Board representative to negotiate the Chief Executive Officer employment contract with Cynthia Hixenbaugh – **For Possible Action**

Ted requested that the topic of job descriptions be on the next agenda.

Carolyn asked what the process was for negotiating.

Bryce explained negotiation process.

Carolyn stated that she had questions she would like to ask a person coming into an organization and asked if she was free to ask questions.

Patty stated that Cindy has been hired already.

Bryce stated that you cannot ask questions regarding competence without a scheduled meeting.

Joe stated that he would be an appropriate person to be a wage committee representative and that they would need one other at the board's preference.

It was suggested that a committee of 2 be formed. Dana Tueller recommended Ted Bendure be on the committee.

**BOARD TOOK THE FOLLOWING ACTION:** Joe motioned that a negotiation committee consisting of Ted and Joe be formed. Ted seconded. Motion carried unanimously.

Joe stated that they would not need to meet posting requirements for the meeting.

Ted would like to see a copy of the current contract.

Patty will provide salary recommendations from other facilities. Ted would like to see what reality is.

- ii. Discuss scheduling dates and times for negotiation sessions and other matters pertaining thereto. –  
For Possible Action

Cindy will get back to Ted and Joe with her availability for a meeting.

Joe stated that we do not need another motion on this, we just schedule as it comes up.

- 4) **PUBLIC COMMENT** (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person). No public comments.

- 5) **ADJOURN:** By Chairperson Pierce at 4:50 P.M.