



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
June 27, 2019

ENTITY: Pershing General Hospital
DATE: June 27, 2019
TIME: 5:30 pm
PLACE: Pershing General Hospital
Conference Room
850 6th Street, Suite 103

PLACES POSTED:

Pershing General Hospital
Pershing County Courthouse
US Post Office
Pershing County Library
www.pershinghospital.org

ATTENDING: **Board:** Joe Pierce, Charlie Safford, Carolyn Hultgren, Ted Bendure, Dana Tueller
Staff: Cindy Hixenbaugh, Bryce Shields, Patti Speer, Loren Bianchi, Christina Dickerman, Pam Weeldreyer, Carol Shank

- 1) **CALL TO ORDER** – By Chair Joe Pierce at 5:30 P.M.
- 2) **PUBLIC COMMENT** - No Public Comment.
- 3) **CONSENT AGENDA**
 - a. Meeting minutes for Regular Board Meeting May 30, 2019.
 - b. Warrants (Check Register).
 - c. Patient Account Write-Offs for May 2019.
 - d. Approval of contract for William Everts, DO.
 - e. Approval of contract for Jacob Lewis, PA.
 - f. Approval of contract for Lynn Broyles, CFO
 - g. Approve proxy credentialing for Dr. Thomas Vreeland, Dr. Priti Ram, Dr. Peter Verhey, and Dr. Laurie Gutstein, all Radiologists with vRad.
 - h. Approve proxy credentialing for Renown Telehealth Providers:
Coumadin Clinic – Ashlee Tinseth APRN.
Dermatology – Angela Walker MD.
Gynecology & OB –Lindsay Bridgewater DO, Lillian Bronson CNM, Tamsen Carson PAC, Rebecca Chavez CNM, Amanda Christian APRN, Amy Forsberg Condon MD, Carissa Holloway CNM, Scott Jacobs MD, Ralph Narinedhat MD, Cindy Pitlock APRN, Keri Storey CNM, Wagner Veronese Jr. MD.
Hospitalist-Behavioral Health – Marta Buneuel-Jordana MD.
Hospitalist – Sonila Ziu MD.
Physiatry – Michael Salas MD.

Motion to approve the consent agenda as presented by Ted Bendure. Seconded by Carolyn Hultgren. Motion passed unanimously.

- 4) **REPORTS**
 - a. **Administrator/CEO: Update – Cynthia Hixenbaugh**
 - Cindy discussed new employees Jacob Lewis (currently a physician assistant student) and Lynn Broyles (our new CFO).
 - Discussion regarding the required CAH meeting held with all department heads and the resulting annual reports to the board will take place in January.
 - Cindy attended the SHRM Conference in Las Vegas. Because she is in the CEO role she could take more strategic sessions.
 - Dave Woodard – Infection Control Survey – Dave volunteered his services and expertise in infection control to ensure compliance. For example: the birds around our facility; this is a difficult issue because this bird is protected. Dave will provide Paulette Blochowiak, our infection control nurse, with invaluable information to help with PGH's compliance.
 - Recently, Cindy met with Cherylyn Wood from Zero Suicide. Information regarding what the program could look like for our facility was presented.
 - KayDawn Hughes and Debbie Mock attended the FLEX meeting in Arizona.
 - Health Incident Command training – Department heads practiced by participating in a mock earthquake drill.
 - Ted Bendure and Dana Tueller attended the conference in Montana and discussed the highlights. Ted learned that copper doorknobs are effective in curtailing the transfer of germs. Discussion took place regarding Amazon data mining and what that means to the healthcare industry.

- Ted asked about our participation in the mock community disaster that was held recently and a discussion followed.

b. Chief Financial Officer: Update - Given by Cynthia Hixenbaugh

- i. Financial Statements for the period ended May 31, 2019
 - The financial statement analysis was presented by Cynthia Hixenbaugh as detailed in the board packets.
 - Cynthia provided an explanation of the repayment to Medicare.
 - Discussion took place regarding the clinic's free school sports physicals and the large turnout.
 - Cindy will be creating a patient focus group for input so we know what the community is feeling regarding the hospital.
 - Chair Pierce asked for an explanation on the detail in the write-offs. Cindy will find out more and let the board know.

Motion to accept and approve the financial statement by Carolyn Hultgren. Second by Dana Tueller.

Motion passed unanimously.

- ii. Revenue Cycle Dashboard May 2019.
Review presented by Cynthia as reported in dashboard.

c. Chief Nursing Officer: Update – Christina Dickerman

- i. Utilization Review Report
 - Christina reviewed statistics for acute and long-term care.
 - Unfortunately, the social worker we hired left. Kelly Farrington told Christina that it just wasn't a good fit.
 - Cindy will get information from UNR to Ted regarding the need for medical personnel in rural Nevada. One of our biggest challenges is recruiting emergency room nurses.

d. USDA Project: Update - Loren Bianchi

- Flooring is almost complete. The heating/cooling system is nearly complete. The major portion of the project should be done around the 12th or 15th of July.
- Ted Bendure started a discussion regarding our insurance and who will be paying for damages that took place during construction. Cindy said that the insurance companies involved are talking it through.
- Loren discussed how cool the attic is because of the new roof.

e. Chief Procurement Officer: Update – Cynthia Hixenbaugh

- Helen is working on inventory.

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- a. **UNFINISHED BUSINESS** - none
- b. **NEW BUSINESS** - none

6) PERSHING HEALTHCARE FOUNDATION: UPDATE – Carolyn Hultgren

- The foundation's annual dinner will be August 17, 2019.
- The foundation plans to vote to add an honorary member at the next meeting.

7) OTHER ITEMS

a. CORRESPONDENCE

- i. Nevada Ethics in Government Law Training
 - The training was hosted by Pershing County; Joe and Carolyn attended. Carolyn reported that the information was timely. Carolyn expressed concerns based on the information presented regarding conflict of interest and the foundation. Bryce suggested that the board member may disclose their connection and abstain from the decision.

- b. **LEGAL** - Bryce Shields said he was not aware of any pending litigation.

- c. **OPEN SESSION**
 - i. Action regarding litigation or potential litigation
 - d. **OTHER** - none
- 8) **PUBLIC COMMENT** – No public comment.
- 9) **ADJOURN:** By Chair Joe Pierce at 6:50 P.M.