



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES  
SPECIAL BOARD MEETING MINUTES  
Thursday, October 3, 2019

ENTITY: Pershing General Hospital  
DATE: September 26, 2019  
TIME: 5:30pm  
PLACE: Pershing General Hospital Conference Room  
855 6<sup>th</sup> Street Suite 103

**ATTENDING:** **Board:** Chairman Joe Pierce, Secretary Charles Safford, Trustee Carolyn Hultgren, Trustee Ted Bendure, Trustee Dana Tueller  
**Staff:** Cynthia Hixenbaugh, Lynn Broyles, Bryce Shields, Carol Shank (County Commissioner-Liaison), Pam Weeldreyer.

- 1) **CALL TO ORDER** – Meeting called to order by Chair Joe Pierce at 5:30 P.M.
- 2) **PUBLIC COMMENT** - No Public comment
- 3) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**
  - a. **UNFINISHED BUSINESS** – No Unfinished Business
  - b. **NEW BUSINESS**
    - i. Accept William N. Pennington Foundation Grant Award in the amount of \$1,025,193 for supplies and equipment as requested in grant application.

**Motion to accept the William N. Pennington Foundation Grant Award in the amount of \$1,025.193.00 made by Secretary Safford. Seconded by Trustee Bendure. Motion passed unanimously.**

- ii. Authorize the Administrator and/or CFO to open a bank account for the deposit and expenditures of the William N. Pennington Foundation grant funds for ease of accounting and auditing by both PGH and William N. Pennington Foundation.

**Motion to authorize the Administrator and/or CFO to open a bank account for the deposit and expenditures of the William N. Pennington Foundation grant funds made by Trustee Bendure. Second by Secretary Safford. Motion passed unanimously.**

- iii. Authorize Cynthia Hixenbaugh, Administrator, Lynn Broyles, Chief Financial Officer, and Christina Dickerman, Chief Nursing Officer as check signers for the grant account.

**Motion to authorize Cynthia Hixenbaugh, Administrator, Lynn Broyles, Chief Financial Officer, and Christina Dickerman, Chief Nursing Officer as check signers for the grant account with the stipulation that there be two signatures required made by Trustee Bendure. Seconded by Secretary Safford. Motion passed unanimously.**

- iv. Authorize Cynthia Hixenbaugh, Administrator, to approve and sign for grant funds as stated in grant application and agreement.

**Motion to authorize Cynthia Hixenbaugh, Administrator, to approve and sign for grant funds as stated in grant application and agreement made by Trustee Hultgren. Seconded by Secretary Safford. Motion passed unanimously.**

- v. Approve Delineation of Clinical Privileges for Jacob Lewis, PA-C.

**Motion to approve Delineation of Clinical Privileges for Jacob Lewis, PA-C made by Trustee Bendure. Seconded by Secretary Safford. Motion passed unanimously.**

**4) PERSHING HEALTHCARE FOUNDATION: Update by Carolyn Hultgren**

Carolyn Hultgren proudly displayed a picture of Cindy and herself that was in a recent newspaper accepting a \$1000.00 check from the Lion's Club.

**5) OTHER ITEMS**

- a. **CORRESPONDENCE**- No correspondence.
- b. **LEGAL** – None.
- c. **OPEN SESSION** – None.
- d. **OTHER**
  - PGH Cares had a coin drive for Domestic Violence Intervention and raised \$500.00.
  - Administrator Hixenbaugh will write a thank you note to staff. She will also be writing a press release according to the Pennington foundation's guidelines.
    - Secretary Safford commented that it is wonderful and is a great way to start your stewardship of the hospital.

**6) PUBLIC COMMENT** – None.

**7) ADJOURN:** Chairperson Pierce adjourned the meeting at 5:45 P.M.