



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
REGULAR BOARD MEETING AGENDA
Thursday, April 23, 2020

ENTITY: Pershing General Hospital	PLACES POSTED: Pershing General Hospital
DATE: April 23, 2020	Pershing County Courthouse
TIME: 5:30 P.M. – Regular Meeting	US Post Office
PLACE: Pershing General Hospital	Pershing County Library
	Zoom Phone number: 1-669-900-9128
	ID: 7752732621
	www.pershinghospital.org
Conference Room	
850 6 th Street, Suite 103	

Unless otherwise noted, items may be taken out of order at the discretion of the chair. Two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Supporting material for items on the public portion of this meeting agenda will be available at the office of the CEO simultaneous with provision of the same to members of the Board of Trustees, as described in NRS 241.020. Unless otherwise, noted, the entire Board of Trustees will act as the Board of Directors.

- 1) **REGULAR MEETING CALL TO ORDER**
- 2) **PUBLIC COMMENT** (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.)
- 3) **CONSENT AGENDA - The Board will consider, for possible action, these items in their entirety, without discussion – For Possible Action**
 - a. Meeting minutes for Regular Board Meeting March 26, 2020.
 - b. Meeting minutes for Special Board Meeting April 15, 2020.
 - c. Warrants (Check Register).
- 4) **REPORTS**
 - a. **Risk Manager: Update**
 - b. **Chief Nursing Officer: Update**
 - i. Critical Access Hospital and Skilled Nursing Facility Utilization
 - ii. COVID-19 Update
 - c. **Chief Procurement Officer: Update**
 - i. Pennington Grant Purchase Update
 - d. **Chief Financial Officer: Update**
 - i. Financial Statements for the period ended March 31, 2020 – **For Possible Action.**
 - ii. Revenue Cycle Dashboard March 2020.
 - e. **Revenue Cycle Manager: Update**
 - i. Patient Account Write-Offs for March 2020. – **For Possible Action.**
 - ii. Trubridge Financial Analysis
 - f. **Administrator/CEO: Update**
 - i. Rural Health Clinic Utilization
 - ii. HICS COVID-19 2020 Update – **For Possible Action.**
- 5) **CRITICAL ACCESS HOSPITAL (CAH) ITEMS**
 - a. **UNFINISHED BUSINESS – For Possible Action.**
 - i. Review and approval of proposed amendments to the Pershing General Hospital Board of Trustees Bylaws – **For Possible Action**
 - b. **NEW BUSINESS**
 - i. Approval of Employment Agreement for Cathy Endo, M.D. full time Emergency Room physician – **For Possible Action**
 - ii. Acceptance of William N. Pennington Foundation grant award in the amount of \$139,971.00 for the purchase of equipment and supplies to prepare an alternate care site and testing areas due to COVID-19. – **For Possible Action**
 - iii. Approval to utilize existing grant account for deposit and expenditures for the grant award (COVID-19) for ease of accounting and auditing by Pershing General Hospital and William N. Pennington Foundation. – **For Possible Action**
 - iv. Authorize Administrator Cynthia Hixenbaugh to approve receipt of grant funds and expenditures as stated in the William N. Pennington Foundation grant agreement. – **For Possible Action**

6) PERSHING HEALTHCARE FOUNDATION: UPDATE

7) OTHER ITEMS

a. CORRESPONDENCE – For Possible Action.

- i. Letter of appreciation sent to U.S. Silica for donation of a roll of plastic worth approximately \$150.00. The hospital will use this for the construction of zip walls for isolation in preparation to care for COVID-19 patients.
- ii. Acknowledge donations from the following businesses and individuals in response to the COVID-19 pandemic for patients and staff:
 - 1. Q&D Construction, Reno NV – poles and zip wall zippers to create containment area for COVID-19 patient treatment rooms on Acute.
 - 2. Patty Bianchi, Brandy Cooney, Carol Merrill, Nicole Reitz, Delfina Paredes, Esther Paredes, Linda Tull, and Christina Dodge for making face covers and masks for hospital employees to help conserve disposable masks for patients.
 - 3. Frey Ranch Distillery, Fallon NV – 6 gallons of alcohol-based hand sanitizing rub for use in hospital departments.
 - 4. NRHP and TEAM UNR 3D PPE, Reno NV – 90 3D printed head piece and 100 face shields for patient care staff.
 - 5. Coeur Rochester – 1,000 KN95 masks for patient care staff
 - 6. Coeur Rochester – Drive thru tent to provide privacy for patients and protect providers from the elements. Donation also included lighting system and heater if needed. Rich Wagner, Safety Manager, secured the donation and built the tent with the help of Eric Nolan of BLM.
 - 7. Oasis Academy – 30 3D printer Ear Guards.

b. LEGAL – For Possible Action.

- i. The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to Nevada Revised Statutes 241.015.

c. OPEN SESSION – For Possible Action.

- i. Action regarding litigation or potential litigation.

d. OTHER – For Possible Action.

8) PUBLIC COMMENT (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.)

9) ADJOURN: For Possible Action

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

<i>Certificate of posting for April 23, 2020</i>	
Today's Date:	Friday, April 17, 2020
Time Posted:	9:00 a.m.
Posted by:	<u>Pamela Weeldreyer</u> Executive Assistant
Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, and Pershing County Library. Items may be reviewed or requested at Pershing General Hospital Administration 775-273-2621 x1002.	