



**PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES**  
**Regular Board Meeting Notice and Agenda**  
**Thursday, January 28, 2021 – 5:30 P.M.**

**Location:** Pershing General Hospital – 850 6<sup>th</sup> Street, Suite 103 – Conference Rm  
Zoom Phone number: 1-669-900-9128 ID: 7752732621 Password: 775273

This is notification that items may be taken out of order; two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Unless otherwise noted, the entire Board of Trustees will act as the Board of Directors.

**1) REGULAR MEETING CALL TO ORDER**

**2) PUBLIC COMMENT** - Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.

**3) CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- a. Meeting minutes for the Regular Board Meeting November 19, 2020
- b. Meeting minutes for Special Board Meeting December 10, 2020
- c. Meeting minutes for Regular Board Meeting December 17, 2020
- d. Warrants (Check Register)

**4) Review and Approval of Annual Independent Audit for the year ended June 30, 2020 – Presented by WIPFLI, LLP – For Possible Action**

**5) REPORTS**

- a. **Risk Manager: Update by KayDawn Hughes**
  - i. Patient Safety Committee, Complaints, and Quality Improvement Report
  - ii. Quarterly Report, Risk Management Plan, and Quality Assurance & Improvement Plan – **For Possible Action**
- b. **Chief Nursing Officer: Update by Christina Dickerman**
  - i. Critical Access Hospital and Skilled Nursing Facility Utilization
  - ii. COVID-19 Update
- c. **Chief Financial Officer: Update by Lynn Broyles**
  - i. Approve Financial Statement for period ending December 31, 2020 – **For Possible Action**
  - ii. Revenue Cycle Dashboard November 2020 – postponed at December 2020 meeting until January 2021.
  - iii. Revenue Cycle Dashboard December 2020
- d. **Revenue Cycle Manager: Update by Debbie Mock**
  - i. Patient Account Write-Offs for December 2020 – **For Possible Action**
  - ii. TruBridge Financial Analysis for December 2020
- e. **Administrator/CEO: Update by Cynthia Hixenbaugh**
  - i. Rural Health Clinic Utilization
  - ii. Grants Update
  - iii. HICS COVID-19 Update – **For Possible Action**

**6) CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

- a. UNFINISHED BUSINESS – **For Possible Action**
- b. NEW BUSINESS – **For Possible Action.**
  - i. Annual approval of the Emergency Preparedness & Operations Plan Manual – **For Possible Action**
  - ii. Annual approval of the Plant Operations Policy and Procedure Manual – **For Possible Action**
  - iii. Annual approval of the Hazard and Vulnerabilities Assessment 2020-21 – **For Possible Action**
  - iv. Approval to close the District Bank Account and the Payroll Bank Account which are currently unnecessary. Closing the accounts will improve operational efficiency and lower banking and other costs – **For Possible Action.**
  - v. Election of Officers to Board of Trustees – **For Possible Action**

1. Chairman, Vice Chairman, and Secretary – **For Possible Action.**
- vi. Appoint Board Representatives to Hospital Committees – **For Possible Action**
  1. Patient Safety and Compliance Committee
  2. Executive Committee
  3. Joint Conference Committee
  4. Wage Committee
  5. Finance Committee
  6. Board Policies and Procedures Committee
  7. Pershing Healthcare Foundation Representative
  8. Recruitment Representative (physicians and upper level management positions)
- vii. Annual review of Pershing General Hospital Board of Trustees Bylaws – **For Possible Action**
- viii. Approve appointment of audit firm as required by NRS 354.624, for the year ended June 30, 2021.  
Administration recommends reappointment of WIPFLI CPAs and Consultants – **For Possible Action**

**7) PERSHING HEALTHCARE FOUNDATION: Update by Cynthia Hixenbaugh**

**8) OTHER ITEMS**

- a. CORRESPONDENCE – **For Possible Action**
- b. LEGAL – **For Possible Action**  
The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.
- c. OPEN SESSION – **For Possible Action**
  - i. Action regarding litigation or potential litigation.
- d. OTHER – **For Possible Action**

**9) PUBLIC COMMENT**

**10) ADJOURN: For Possible Action.**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

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2) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;  
2) fax: (202) 690-7442; or  
3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

**Certificate of posting for January 28, 2021**

Today's Date: Friday, January 22, 2021  
Time Posted: 9:00 a.m.  
Posted by: Pam Weeldreyer  
Executive Assistant

Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, Pershing County Library, and [www.pershinghospital.org](http://www.pershinghospital.org). Items may be reviewed or requested at Pershing General Hospital Administration 775-273-2621 x1002.