



**PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES**  
**Special Board Meeting Minutes**  
**Thursday, December 10, 2020 - 5:30 P.M.**

ATTENDING: Board: Chair Carolyn Hultgren, Vice Chair Charles Safford, Secretary Ted Bendure, Trustee Joe Pierce, Board Member Elect Phillip Dickerman  
Board via Zoom: Trustee Dana Tueller, Board Member Elect Jayce Montes  
Absent: No board members were absent.  
Staff: Cynthia Hixenbaugh, Lola Montes.  
By Zoom: Bryce Shields-Legal Counsel

**1) SPECIAL MEETING CALL TO ORDER – Meeting called to order by Chair Hultgren at 5:30 P.M.**

**2) PUBLIC COMMENT - No Public Comment**

**3) CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

**a. NEW BUSINESS – For Possible Action.**

- i. Review and approve the performance evaluation of Cynthia Hixenbaugh, PGH CEO/Administrator, which may include administrative action consisting of but not limited to retention, endorsement, reprimand, termination, suspension, pay increase/decrease or no action. Pursuant to NRS 241.031(1)(b), this item may involve consideration of Ms. Hixenbaugh’s character, alleged misconduct, professional competence and physical or mental health- **For Possible Action.**

All Board members were provided a copy of the evaluation completed by Chair Hultgren for the period of June 2019 to 12-10-2020.

Chair Hultgren met with Cynthia on 12-9-2020 to discuss the review.

Chair Hultgren provided an explanation for the Board on those items detailed on the evaluation form and expressed that her overall feeling of Cynthia’s performance is that she exceeds the jobs standards. Cynthia was given opportunity during the discussion to clarify and provide additional information as needed.

**ACTION**

**A motion to approve the current evaluation for Cynthia Hixenbaugh, PGH CEO/Administrator, and to revisit the possibility of another evaluation in March with a potential salary increase was made by Secretary Bendure. Second made by Trustee Pierce. Motion approved unanimously.**

**4) OTHER ITEMS**

**a. LEGAL – For Possible Action – None.**

**b. OPEN SESSION – None.**

- i. Action regarding litigation or potential litigation.

**c. The Pershing General Hospital and Nursing Home Board of Trustees may meet in a closed session pursuant to NRS 288.220**

- i. Adjourn Closed Session
- ii. Call to Order

**5) PUBLIC COMMENT**

Cynthia provided the Board with a facility-wide update:

- 215 positives in county, two hospitalized locally and one in Reno with one death in Reno due to COVID. We are seeing many more sick people with symptoms.
- We can safely accept six inpatients and we do expect to receive more. We are purchasing five high-flow oxygen machines and will use COVID funding for this. We are gearing up for more inpatients.
- It is disheartening to see the increase. Please continue to monitor your symptoms, pay attention, wash hands, stay healthy, wear your mask, and stay away from people if you are sick.
- Our E.R. is open!

**6) ADJOURN – Chair Hultgren adjourned the meeting at 6:48 P.M.**

Respectfully submitted,  
Pam Weeldreyer, PGH Executive Assistant