



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

**NOTICE AND AGENDA**

Thursday, August 26, 2021 at 5:30 P.M.

**Location:** Pershing General Hospital – 850 6<sup>th</sup> Street, Suite 103 – Conference Rm  
Zoom Phone number: 1-669-900-9128 ID: 7752732621 Password: 775273

This is notification that items may be taken out of order; two or more items on this agenda may be combined for consideration; and an item may be removed from the agenda or discussion delayed at any time. Unless otherwise noted, the entire Board of Trustees will act as the Board of Directors.

**1) CALL TO ORDER**

**2) PUBLIC COMMENT** - Public comments and discussion. Public comments will not be restricted based on viewpoint. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Personnel matters will not be heard in public comment. Public comment will generally be limited to 3-5 minutes per person.

**3) CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- a. Meeting minutes for the Regular Board Meeting July 22, 2021
- b. Warrants (Check Register)
- c. Approve the vRad reappointment of Dr. Maryellyn Gilfeather and Dr. Scott Kerns by proxy.

**4) REPORTS**

- a. **Risk Manager: Update by KayDawn Hughes**
  - i. NRS 439.875 Patient Safety Committee Update, Complaints, and Quality Improvement Report
- b. **Chief Nursing Officer:**
  - i. Introduction: Teri Grassau, RN, Interim CNO
  - ii. Critical Access Hospital (CAH) and Skilled Nursing Facility (SNF) Utilization Report
  - iii. COVID-19 Update
- c. **Chief Financial Officer: Update by Lynn Broyles**
  - i. Approve Financial Statement for period ending July 31, 2021 – **For Possible Action**
  - ii. Update on Paycheck Protection Program (PPP) loan for Pershing County Hospital District
  - iii. Revenue Cycle Dashboard
- d. **Revenue Cycle Manager: Update by Debbie Mock**
  - i. Approval of the Patient Account Write-Offs for July 2021 – **For Possible Action**
  - ii. TruBridge Financial Analysis
  - iii. Revenue Cycle Manager Report
- e. **Administrator/CEO: Update by Cynthia Hixenbaugh**
  - i. Rural Health Clinic Utilization Report
  - ii. Administrator’s Report

**5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS**

- a. UNFINISHED BUSINESS – **For Possible Action**
- b. NEW BUSINESS – **For Possible Action**
  - i. Approval of the Cooperative Agreement with the City of Lovelock for Use of Law Enforcement Personnel – **For Possible Action.**
  - ii. Discuss and approve the annual update of the hospital district personnel policy manual – **For Possible Action**

- iii. Approve rental of a mobile CT Scanner to be utilized when new CT is installed for up to \$40,000.00 – **For Possible Action**

**6) PERSHING HEALTHCARE FOUNDATION: Update by Cynthia Hixenbaugh**

**7) OTHER ITEMS**

- a. CORRESPONDENCE – **For Possible Action**
- b. LEGAL – **For Possible Action**

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

- c. OTHER – **For Possible Action**

**8) PUBLIC COMMENT**

**9) ADJOURN: For Possible Action**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

**To file a program discrimination complaint:**

Complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- 2) fax: (202) 690-7442; or
- 3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

**Certificate of posting for August 26, 2021**

Today's Date: Friday, August 20, 2021

Time Posted: 10:00 A.M.

Posted by: Pam Weeldreyer  
Executive Assistant

Places Posted: Pershing General Hospital, Pershing County Courthouse, US Post Office, Pershing County Library, and [www.pershinghospital.org](http://www.pershinghospital.org). Items may be reviewed at or requested from the Pershing General Hospital Administration Office – 775-273-2621 x1002.