



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, May 23, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Sondra Sayles;
Present by MS Teams: Secretary Phillip Dickerman; Kamin VanGuilder, MD
Absent: Trustee Jayce Montes; Legal Bryce Shields; Commissioner Liaison Shayla Hudson;
Others Present:
Staff Present: Brandon Chadock, Raylene Stiehl, Kevin Haggerty, Bobbette Hampton; Lynn Broyles

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:30 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Approval of meeting Minutes for the Regular Board Meeting, April 25, 2024.
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Madsen, Christopher MD; Frazier, Samantha-Rose CNM;
 - Acceptance by proxy Direct Radiology privilege appointment(s): Amesur, Sandeep MD; Anwar, Asif MD; Baker, Daniel MD; Bass, David, MD; Belle, Troy MD; Berger, Robert MD; Boardman, John MD; Carter, Courtney MD; Cavin, Lillian MD; Edgar, Kenneth MD; Grossman, Jeffrey MD; Haug, James DO; Harshany, Mark MD; Johnson, Ellen MD; Malik, Norman MD; Phillips, William MD; Popovich, Teppe MD; Rizvi, Avez MD; Sadri Tafazoli, Faranak MD; Shah, Dishant MD; Shah, Shree MD; Siddiqui, Masood DO; Smoot, Sanford MD; Vogel, Alexander MD;

ACTION:

A motion to approve the Consent Agenda as presented was made by Vice Chair Dana Tueller. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

4. REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - NRS 439.875 Patient Safety Committee – Information was distributed in the Board of Trustees packet for review.
 - Risk Management Plan – Brandon, presented as KayDawn was not available to attend the meeting.

ACTION:

A motion to approve the Risk Management Plan as presented was made by Vice Chair Dana Tueller. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - Quality Measures
 - Pharmacy Relocation
 - Trauma Room
 - Raylene shared that we had an opportunity to review the time waits for lab and x-ray. PGH has put a team in place to review wait times and what process can be put in place to cut the wait times to not more than 30 minutes.
- **Director of Nursing, Long Term Care: Update by Crystal Hornby, BSN, RN**
 - Special Focus Facility (SFF) Progress Update reviewed as presented in the Board Packet. Items included in the presentation were:
 - Special Focus Facility Progress
 - Statement of Deficiency received, and Plan of Correction submitted.
 - Med Pass in LTC received 100% accuracy during the surveyors viewing.
 - CMS

- Historical information on participants in the SFF Length of Program Participation varies from 1 – 58. months
- PGH has participated for 18 months. So, we will need to have 2 surveys that pass before we can graduate from the program.
- Falls
- Monetary Possessions
- PHI Monitoring
- Med Administration 100%
- Staffing/Utilization
- Resident Garden

5. 5:45 PUBLIC HEARING – Fiscal year 2024-2025 tentative budget for Pershing General Hospital and Nursing Home – Chair Ted Bendure called the Public Hearing to order at 5:47 pm.

- Lynn Broyles reviewed the FY 24-25 tentative budget as presented in the Board packet.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve FY 24-25 Final Budget for Pershing General Hospital and Nursing Home. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

Public Hearing on the budget was adjourned by Chair Ted Bendure at 6:05 pm

- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Lynn reviewed the Financial Statements ending April 30, 2024, as presented in the Board Packet
 - Medicaid audit of the cost report for 2023 has been completed and they owe us approximately 15,000.00 more on the refund.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the Financial Statements ending April 30, 2024. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Brandon Chadock**
 - Debbie was not available to attend the meeting and Brandon reviewed the Uncollectible Accounts Write-Offs for April 2024, as presented in the packet to the Board.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the Uncollectible Accounts Write-offs for April 2024. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the Board packet.
 - The installation is complete for the generator, and we are waiting for the final inspection to be completed.
 - Imaging night read – Direct Radiology has been approved and coverage for night reads June 1, 2024, from July 1, 2023. Direct Radiology will be the nighttime readers for Tahoe-Carson Radiology, in place of Quality Nighthawk.
 - At the last Board of Trustees meeting Brandon shared that they were exploring workers comp transition due to the increase of cost. Current services from PACT will end July 1, 2024, and we have a proposal to switch to MagMutual and will have cost savings of \$67,824.

6. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - Approval of Fiscal Year 2024-2025 Final Budget occurred during the Tentative Budget review portion of the meeting.

- Social Determinants of Health – Presentation by Anna Moreno – Anna was not available to present at the Board of Trustees meeting.
- i. FYI
- BoardTRAX for Healthcare Leadership – Brandon shared that it was Board Training for the CAH hospitals and if they do have an interest in this training, then we could purchase the course. Cost of the course is \$750 per person, or \$4,500 per CAH or up to 12 users.

7. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- Dana shared that the Foundation did have the Murder Mystery at the Winery and it was very well received.
- Pershing Healthcare Foundation will be holding a trivia night soon as another source of revenue.
- Planning for the Basque Style dinner is still ongoing.

8. OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.

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9. PUBLIC COMMENT – No public Comment.

10. ADJOURN –Chair Ted Bendure adjourned the meeting at 6:36 p.m.

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