



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, October 24, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Sondra Sayles; Commissioner Liaison Shayla Hudson; Secretary Phillip Dickerman;

Joined via MS Teams:

Absent: Trustee Jayce Montes; Legal Bryce Shields;

Others Present:

Staff Present: Brandon Chadock; Raylene Stiehl; Lynn Broyles; Bobbette Hampton; Kevin Haggerty; KayDawn Hughes; Holly Wesner; Debbie Mock

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:30 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- Meeting Minutes for the Regular Board Meeting, September 26, 2024.
- Warrants (Check Register)
- Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Hardacre, Madeline Renee MD; Rowson, Lacey Teresa APRN; Wilson, McKenzie James DO; Bowden, Stephanie Dianne APRN; O'Brien, Hillary R MD; Wei, Andy MD; Cornejo Gonzalez, Angelica Carolina MD; Germain Monique L DO; Gingrich, Alicia Ann MD; Miro, Danielle PhD; Piper, Shey Marie PA-C
- Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Ayzengart, Alexander MD;
- Acceptance by proxy Direct Radiology privilege appointment(s) for: Hulkower, Miriam MD;
- Acceptance by proxy Direct Radiology privilege reappointment(s) for: Belle, Troy MD; Cavin, Lillian MD; Harshany, Mark MD; Phillips II, William E. MD;

ACTION:

Vice Chair Dana Tueller made a motion to approve the Consent Agenda. Secretary Phillip Dickerman seconded the motion. All were in favor with no objections.

4. REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed as presented in the Board packet which included:
 - Sentinel Events
 - Infections in house
 - Complaints for September
 - Monthly Statistics
 - End of Quarter QAPI results were shared at the October meeting as KayDawn was not able to make the meeting they should have been presented.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - Going to reach out to the students at the CNA class at Banner to see if there are any students who would like to work at PGH.
 - Beginning a new ER/Acute
 - The purpose of the meeting is to increase efficiency and accuracy in the ER.
 - Statistics will be provided at the meeting and monitored such as arrival to departure and arrival to room wait times.
 - Patient experience survey cards are on the tables in acute so that we can get feedback from patients.

- Brandon also shared that we are handing out the experience cards at registration so that patients can fill out the card and not have to use their phone for the survey giving them the option on how to respond to the survey.
 - Community Drill – Pershing General Hospital was included.
 - Drill included patients being brought in with different levels of emergency to test the system.
 - Our lab manager Dawn Seeley resigned and Zach Pritchard has been hired as the new Lab Manager. He will temporarily be handling the lab as well as Infection Prevention until Sydney Wemple returns from FMLA to take over Infection Prevention.
 - Influenza vaccines and COVID vaccines are now available.
 - Nurse Legacy – Sondra Sayles passed her nursing cap over to Tiffany Ryan during a ceremony in acute.
- **Director of Nursing, Long Term Care: Update by Holly Wesner, RN**
 - Holly introduced herself to the Board of Trustees and assured the Board of Trustees she is fully experienced in Long Term Care.
 - Survey team arrived last week for the 6-month Long Term Care Survey for the Special Focus Facility program.
 - Worked with Dietary to develop cards with resident likes/dislikes as well as allergies and meal type.
 - In the past our Long Term Care had issues with the Director of Nursing needing to work the floor due to not enough staff. Holly has hired staff and most of them she has worked with in Long Term Care so the staff has experience working the Long Term Care unit and will have coverage so that the Director of Nursing will not need to work the floor on a regular basis.
 - We have contracted with a remote MDS company - Polaris.
 - Pharmacy Services
 - Certified Nursing Assistant Evaluations
 - Dementia training
 - Identification on admission intake with gender ID or expression for residents
 - Special Focus Facility Program – If we pass this survey and we pass the next survey in 6 months we would graduate out of the program.
 - Activities is holding a Halloween candy drive in Long Term Care. The candy will be used for residents to hand out to the visitors that will trick or treat in Long Term Care on Halloween.
 - Halloween party, for the residents, will be on 10/31/24 and the Board members are invited to come.
 - Phillip asked for an update regarding legal counsel retained related to SFF. Brandon shared that counsel is engaged and ready in the event services are needed.
 - **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Lynn shared the September draft financials with the Board. June, July and August financials have not been closed and are still in draft form so there was no action taken on financials.
 - The audit is going well and we are 90% complete. Eide Bailly is at the point of reviewing.
 - The Medicaid outpatient adjustment refund has come in. The adjustment covers January 1, 2024 to current.
 - **Revenue Cycle Manager: Update by Debbie Mock**
 - There were no Uncollectible Account Write-Offs for September 2024 as presented in the Board packet. No action needed.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.
 - **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the Board packet.
 - Brandon shared that there will be staffing changes in Physical Therapy. Melanie is moving and will be transitioning to some virtual care but will no longer be full time. Demarah will be coming in to handle Physical Therapy along with another Physical Therapist. Demarah will also have an Occupational Therapist come once a week.

- Brandon shared that Teresa Corbi has been hired as the new Director of Human Resources and had previously scheduled this time off prior to hiring but will be at the next Board meeting in November.
- Brandon shared that while preparing for the CAH survey he noticed that there was not a strategic plan which is a requirement. He was able to find a strategic plan for 2012, but nothing since. He shared that we are preparing a document that will need to be set up and approved by the Board of Trustees. The strategic plan should be reviewed and updated annually. For now, we will prepare and have the FY2025 plan and Brandon will be reaching out to Board members for review and input.
- Annual review of services that the leadership of the hospital will need to review with a few members of the board and a community member.

5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS –
 - It was explained that there were no recommendations from the Board members on changes for the CEO evaluation that had been presented to them.
 - Chair Ted Bendure shared that the goal worksheet totals added up to over 115% and stated they needed to either discuss removing and or adjusting percentage points so that the totals added up to 100%. After review and discussion the Board decided to make the following changes. Remove the PGH Foundation goal of 10% and then reduce growth goal from 15% to 10%. These changes to the Average Weight percentage will now add up to 100%.

ACTION:

A motion was made by Trustee Sondra Sayles to approve the use of the CEO evaluation form as presented. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

ACTION:

A motion was made by Secretary Phillip Dickerman to change the growth percentage weight from 15% to 10% and remove Foundation donations all together removing 10% more thus adjusting the 15% reduction needed for the use of the Leadership goal worksheet for determining CEO bonus compensation. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

- NEW BUSINESS
 - Approve initial appointment of privileges for Joel France, DO (Lab Director) – **For Possible Action**
 - Approve initial appointment of privileges for Thomas Powierza, MD Tahoe-Carson Radiology – **For Possible Action**

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the initial appointment of privileges for Joel France, DO (Lab Director) and Thomas Powierza, MD Tahoe-Carson Radiology. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

6. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- The Pershing Healthcare Foundation meeting was not held in October, but Brandon shared that Pershing Healthcare Foundation members did approve supporting the tamale fundraiser for Long Term Care in a virtual vote via email.

7. OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.
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8. PUBLIC COMMENT – No public Comment.

9. ADJOURN –Chair Ted Bendure adjourned the meeting at 7:25 p.m.

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