



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, April 25, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Sondra Sayles; Commissioner Liaison Shayla Hudson;
Present by MS Teams: Secretary Phillip Dickerman;
Absent: Trustee Jayce Montes; Legal Bryce Shields;
Others Present: Rodney Wilcox;
Staff Present: Brandon Chadock, Crystal Hornby, Raylene Stiehl, Debbie Mock; Kevin Haggerty, Bobbette Hampton; Jeff Meyers, KayDawn Hughes, Lynn Broyles

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:30 p.m.
2. **PUBLIC COMMENT** – Fire Chief Rodney Wilcox voiced concerns that EMS services have been asked to temporarily transfer patients to outlying hospitals, during the night hours, who need a CT due to radiology coverage with the change of radiology companies here at PGH. It was shared that PGH had completed all necessary steps to have radiology in place and was given the go ahead from the new company, but due to issues with the company’s night reading coverage PGH has been placed into a position that we need to temporarily find another solution. Secretary Phillip Dickerman requested Rodney set up an appointment with Brandon to resolve any concerns that the Fire Department has as the discussion had extended the 15 minute limitation on public comments.
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Approval of meeting Minutes for the Regular Board Meeting, March 28, 2024.
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Lederman, Hilary Elizabeth, APRN; Yarr, Jeffrey, APRN
 - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Andrews, John MD; Fuentes, Fernando, MD;

ACTION:

A motion to approve the Consent Agenda as presented was made by Vice Chair Dana Tueller. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

4) REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Management plan was not included in the packet so the action on the Risk Plan was tabled to the next meeting.
 - KayDawn Hughes reviewed the risk information as presented in the packet.
 - KayDawn reviewed the QAPI Quarterly report as presented in the packet.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - Lab Week - celebration and thank you
 - Survey Readiness
 - Educational Trainings
 - Patient Satisfaction – Staff are participating in mock codes so that they can be ready for codes when they come up. A new tool for mock trainings is being used and it is going well.
 - Expanding wound care capabilities.
 - Debbie & KayDawn recently attend a CAH conference and was able to bring back good information that can used here at PGH.
 - Infection Prevention – Making every effort to recognize every preventable situation.
 - Pharmacy Relocation – Waiting on the final response.

- **Director of Nursing, Long Term Care: Update by Crystal Hornby, BSN, RN**
 - Special Focus Facility (SFF) Progress Update reviewed as presented in the Board Packet. Items included in the presentation were:
 - Surveyors came to the facility in in March
 - Tiffany received a 0% error rate on medication pass during survey
 - Special Focus Facility Progress
 - Enhanced Barrier Precaution Blue Hands
 - Education Board – new thermometers for medication fridge and food fridge to help with monitoring of temperatures.
 - Falls
 - Call Lights
 - Monetary possessions – lock boxes have been installed in resident’s closet’s for use. If residents do not want to use their lock box, they can have possessions placed into the safe in the DON’s office.
 - Med Administration Errors
 - PHI monitoring
 - Staffing/Utilization Report
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Review and approve Financial Statements ending March 31, 2024 – **For Possible Action**
 - Medicaid cost report audit final for year ended 6/30/22, by Medicaid has been finalized and are processing more than \$22,000.00 reimbursement to PGH.
 - Tentative Budget prepared and filed timely with State Department of Taxation FY 2025.
 - The Board will hold the final budget hearing on May 23, 2024, at 5:30 pm.
 - Lynn shared that we have submitted all documentation for our workman’s comp.
 - We have submitted all required information for the Medicaid cost settlement.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the Financial Statements ending March 31, 2024. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie reviewed Uncollectible Accounts Write-Offs for March 2024, as presented in the packet to the Board.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the Uncollectible Accounts Write-offs for March 2024. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Information Technology Director: update by Kevin Haggerty**
 - Telephony services – Project is progressing well. Department faxes have been moved to the digital platform. Will be done by May 9th and all 47 lines will be moved to the digital lines. 2 fax lines with EHR and analogue lines for Safety will need to remain analogue. Initial financial impact will increase capacity and may be paying \$250.00 each month. Dana shared that some faxes that were received were not legible and this is something that Kevin is working on with the vendor to resolve.
 - EHR Discussion - We went back to MediTech due to the unexpected cost and there is a portion they will not come down on. Brandon has recommended that we place this on hold and revisit it in a month or so.
- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the board packet.
 - Generator installation update was scheduled and NV Energy company was not able to make it out to install the generator. It has been rescheduled to Saturday 4/28/24, so that we will not have to interrupt services again for the Clinic.

- Nursing home staffing requirement was signed into law and the mandates will have a significant increase in cost for staffing.
- We are reaching out to Direct Radiology group to begin services as they are the new night time read group that Tahoe-Carson is changing too.
- Workers comp – we are looking at a different company to cover the hospital. So far, projections though discussions could give us an annual savings of about \$67, 000.00.

5) CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - Social Determinants of Health – Presentation by Anna Moreno – This item has been tabled, due to the fact that Anna had a family emergency and could not attend the meeting.
 - Approve initial appointment of privileges for Quality Nighthawk Teleradiology Group – **For Possible Action**
 - **Aamer Zahid Farooki, MD**
 - **Ian K. Tseng, MD**
 - **Rajesh Roy Vaid, MD PhD**

ACTION:

A motion was made by Vice Chair Dana Tueller to approve initial appointment of Quality Nighthawk Teleradiology Group providers. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

6) PERSHING HEALTHCARE FOUNDATION: Jeff Meyers

- Jeff shared that we have the murder mystery at the winery on May 4th. Special meeting has been set to meet on Monday 4/29/24, to make sure everything is set up and ready to go.
- Jeff shared that they are working on proposed scholarship changes that will allow employees that have worked here at PGH for 36 months to be able to apply for scholarship funds. Current policy states they must have lived and graduated from school here in Lovelock.
- With the prizes that we have in donations we have increased the number of attendees to 250. Advertising for the foundation dinner has been expanded to surrounding areas to help increase the chances of attendees and bidding on prizes. Advertising will begin mid-May.

7) OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.

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8) PUBLIC COMMENT – No public Comment.

9) ADJOURN –Chair Ted Bendure adjourned the meeting at 7:42 p.m.

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