



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, July 25, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Jayce Montes; Trustee Sondra Sayles; Secretary Phillip Dickerman;
Joined via MS Teams: Kevin Haggerty
Absent: Commissioner Liaison Shayla Hudson Legal Bryce Shields;
Others Present:
Staff Present: Brandon Chadock, Raylene Stiehl; Lynn Broyles, Debbie Mock, Crystal Hornby, Jeff Meyers, Bobbette Hampton

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:31 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Approval of meeting Minutes for the Regular Board Meeting, June 27, 2024.
 - Warrants (Check Register)
 - No by proxy Renown Telemedicine privilege appointment(s) or deactivated providers.
 - No by proxy Direct Radiology privilege appointment(s).

ACTION:

A motion to approve the Consent Agenda as presented was made by Vice Chair Dana Tueller. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

4. REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - KayDawn Hughes was not in attendance and the Risk Report was reviewed by Raylene Stiehl as presented in the Board packet which included:
 - Complaints for June
 - Monthly Statistics
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - Trauma Nursing Core Course
 - Pharmacy Relocation
 - Trauma Room still under construction waiting on approval through the state.
 - Moving Lab Drug Screening Room
 - Sydney Wemple, Nurse Administrator Coordinator – Is picking up courses for IP, and MDS to serve as back up in different areas.
 - Zach Pritchard, Infection Preventionist obtained his certification in Infection Control.
- **Director of Nursing, Long Term Care: Update by Crystal Hornby, BSN, RN**
 - Special Focus Facility (SFF) Progress Update reviewed as presented in the Board Packet. Items included in the presentation were:
 - Special Focus Facility Progress
 - Steven Hirsch & Associates hired to do a mock survey for PGH came to the facility July 9 – 11 and completed the survey. Recommendations were made for PGH to hire an Attorney that specializes CMS Compliance due to discrepancies found in the previous surveys. Brandon shared that the question is do we put them on retainer and get them up to speed before the next survey or have the survey and then hire them if needed. The Board has requested that Brandon get a quote on what the cost is for retaining them and bring that information to the Board for discussion and decision.

- Currently looking for an MDS consultant to review records and re-write care planning where needed.
 - Call Light Audits
 - Med Administration 100%
 - Staffing/Utilization
 - Resident Outings
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Lynn Broyles shared that June financials have not yet closed. Draft documents were distributed and discussed at the Board meeting.
 - Lynn Broyles reviewed the Debt Management Policy and Indebtedness report for the Board members.
 - The Capital Improvement Plan was distributed and discussed.

ACTION:

A motion to approve the Debt Management Policy & Indebtedness report as presented was made by Vice Chair Dana Tueller. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

A motion to approve the Capital Improvement Plan, as presented, was made by Secretary Phillip Dickerman. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie reviewed the Uncollectible Accounts Write-Offs for June 2024, as presented in the packet to the Board.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:

A motion was made by Secretary Phillip Dickerman to approve the Uncollectible Accounts Write-offs for June 2024. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the Board packet.
 - An update was given on the Generator and PGH is still waiting on Generack to complete the install.
 - Senso Scientific alarmed for the clinic vaccine refrigerator and staff were able to go in and move the vaccine supply to the back-up refrigerator and shared that purchasing the Senso Scientific saved spoilage of vaccines and partially paid for itself already.
 - As of this morning a test of the CT/night reading was completed and successful.
 - More office moves have been made so that we can expand PT and outpatient clinic into the Main conference area. A proposal will be brought to the Board of Trustees for approval once it is complete.

5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - Jeff shared that the evaluation was put together through multiple sources, but this evaluation does not meet the Boards expectations of what the evaluation should include. Brandon shared that he, in the past, has had weighted evaluations that included engagement survey of all employees, a Leadership 360 and operations. The Board would like to see a more weighted evaluation, such as the information Brandon shared. Jeff will reach out more information and update the evaluation as requested by the Board. A revised evaluation will be presented at the August meeting for approval.

6. PERSHING HEALTHCARE FOUNDATION: Jeff Meyers

- Jeff shared that we are in final stages of preparing for the Foundation dinner.
- A fundraiser was held at Temptations with a Harry Potter theme that brought in some funds.
- The Foundation is continuing to explore additional fundraising opportunities such as a murder mystery event as well as a cruise.

7. OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

8. PUBLIC COMMENT – No public Comment.

9. ADJOURN –Chair Ted Bendure adjourned the meeting at 7:34 p.m.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.