



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

MINUTES

Thursday, December 19, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Sondra Sayles; Secretary Phillip Dickerman; Trustee Jayce Montes;

Joined via MS Teams: Legal Bryce Shields;

Absent: Commissioner Liaison Shayla Hudson;

Others Present:

Staff Present: Brandon Chadock; Raylene Stiehl; Lynn Broyles; Bobbette Hampton; Kevin Haggerty; KayDawn Hughes; Holly Wesner; Debbie Mock

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:31 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**

- Meeting Minutes for the Regular Board Meeting, November 21, 2024.
- Warrants (Check Register)
- Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Hein, Dianna Louise APRN; Dunbar, Marc Brandon APRN; Kang, Elizabeth Yielee PA-C; Radulescu, Vlad Andrei MD; Evans, Rebecca APRN; O’Neill, Zachari PA-C; Barrett, James Ernest PA-C; Buchanan, Sarah Lynn APRN; Carson, Tamsen, Evelyn PA-C; Johnson, Mellyn Aileen APRN; Jones, Stephanie Ann DO;
- Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Radulescu, Vlad MD

ACTION:

Vice Chair Dana Tueller made a motion to approve the Consent Agenda. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

4. REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed as presented in the Board packet which included:
 - Sentinel Events
 - Infections in house
 - Complaints for November
 - Monthly Statistics
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - Pharmacy
 - Lab Updates
 - Infection prevention
 - Radiology Department
 - Swing Bed Program
 - Social Services
- **Director of Nursing, Long Term Care: Update by Holly Wesner, RN**
 - DON report was reviewed as presented in the Board packet. Items reviewed included:
 - Special Focus Facility program update
 - Improvements in LTC
 - Acrovyn
 - Curtains
 - Decorating for holidays
 - Revamp PCC system on documents & templates

- Staffing update

- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**

- Lynn reviewed the financial statement ending November 30, 2024, as presented to the Board of Trustees.
- Lynn reviewed the explanation and corrective action plan for Fiscal Year 2024 violation of NRS 356.626 operating expenses exceeding budget to the Board members that was discovered during the financial audit.
- Lynn informed the Board that employees who choose the H S A health plan receives a match reimbursement cost so that they will receive the same benefit as the employees who choose the PPO plan. The PPO plan has increased therefore we need to increase the match portion of the H S A.

ACTION:

Secretary Phillip Dickerman made a motion to approve the financial statement ending November 30, 2024, as presented to the Board. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

ACTION:

Secretary Phillip Dickerman made a motion to approve the explanation and corrective action plan for Fiscal Year 2024 violation of NRS 356.626 operating expenses exceeding budget. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**

- There were no Uncollectible Account Write-Offs for November 2024. No action needed.
- The TruBridge Financial Analysis was reviewed as presented in the Board packet.

- **Administrator/CEO: Update by Brandon Chadock**

- Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the Board packet.
- Brandon shared that Pershing General Hospital received the confirmation for the funds coming in from Medicaid, on the swing bed reimbursement. These funds will allow us to purchase the new EHS system and we have reached out to MediTech to gather more information. Recently we heard that other rural hospitals may explore partnering to use EPIC which is something we will consider. There is still work to be done on selecting and recommending the best fit for Pershing General Hospital.
- Brandon shared that grant exploration is underway with a few avenues being considered. We'll share viable proposals if they become actionable.

5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS –
- **NEW BUSINESS**
 - Financial Disclosure due by January 15th for Board Members and CEO

6. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- Dana shared that a new Foundation Board member was added at our last meeting. Teresa Corbi is now the secretary for the Pershing Healthcare Foundation Board.

7. OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.
The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.
- Performance bonus for Brandon Chadock, PGH CEO/Administrator, per his employment contract – Chair Ted Bendure shared that Exhibit B, item #3, line 442 of the contract states “Administrator shall be eligible for a

performance bonus up to \$10,000 annually upon evaluation of performance indicators created and agreed to by the Board of Trustees for the terms of this agreement.

Action

Secretary Phillip Dickerman made a motion to grant Brandon Chadock a bonus of \$7,500 based on results of the performance indicators and the performance evaluation. Trustee Jayce Montes Seconded the motion. All were in favor with no objections.

8. PUBLIC COMMENT – No Public Comment

9. ADJOURN –Chair Ted Bendure adjourned the meeting at 7:01 p.m.

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