



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

MINUTES

Thursday, February 27, 2025

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Sondra Sayles; Trustee Marci Carruth; Trustee Deborah Nicole Reitz;

Joined via MS Teams: Legal Bryce Shields; Dr. VanGuilder

Absent: Commissioner Liaison Connie Gottschalks;

Others Present:

Staff Present: Brandon Chadock; Raylene Stiehl; Lynn Broyles; Bobbette Hampton; Kevin Haggerty; KayDawn Hughes; Debbie Mock; Teresa Corbi; Holly Wesner;

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:30 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **Welcome Trustee Deborah Nicole Reitz** – Chair Ted Bendure asked new member Trustee Nicole Reitz to introduce herself and give the Board a bit of her background.
4. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Meeting Minutes for the Regular Board Meeting, January 23, 2025.
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Lennon, Angela Elaine MD; McNerney, Patrick Michael DO; Speer, Lauren APRN; Cisneros, Janna Ray DNP;
 - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Ledezma, Monica PA-C;
 - Acceptance by proxy Direct Radiology privilege deactivated providers acknowledged – Westin, Charles MD; Rizvi, Avez MD; Randazzo, William MD; Hulkower, Miriam MD; Anwar, Asif MD;

ACTION:

Vice Chair Dana Tueller made a motion to approve the Consent Agenda. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

5. REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed as presented in the Board packet which included:
 - Sentinel Events
 - Infections in house
 - No Complaints for January
 - Monthly Statistics
 - QAPI Projects
 - Acute
 - Business Office
 - Dietary
 - Human Resources
 - Infection Prevention
 - Lab
 - Long Term Care
 - Maintenance
 - Risk
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update acute
 - Dietary

- Lab Updates
- Infection Prevention
- Influenza A – Testing and Screening
- Radiology
- Social Services
- CPSI help in Acute
- **Director of Nursing, Long Term Care: Update by Holly Wesner, RN**
 - DON report was reviewed as presented in the Board packet by Holly Wesner. Items reviewed included:
 - Special Focus Facility program update
 - Veteran Ceremony for resident in LTC
 - Improvements in LTC
 - Staffing update
 - Communication program to help two residents that have significant communication issues.
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Lynn reviewed the financial statements ending January 31, 2025, as presented to the Board of Trustees.

ACTION:

Trustee Marci Carruth made a motion to approve the financial statements ending January 31, 2025, as presented to the Board. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - The Uncollectible Account Write-Offs for January 2025 were reviewed as presented in the Board packet.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:

Secretary Sondra Sayles made a motion to approve the January 2025, uncollectable account write-offs. Trustee Deborah Nicole Reitz Seconded the motion. All were in favor with no objections.

- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the Board packet.
 - RHC Generator Update – Brandon shared that the only thing we are waiting on is the Master Technician to review and start up the generator for use.
 - Grants Update –
 - Pennington grant – This grant will finalize after the CT UPS unit start up. A proposed date the week of March 10, 2025, for Staff from the UPS company to come out and test and turned on the new UPS unit.
 - HRSA grant – Federal grant in collaboration with Central Nevada Health District and Mt. Grant General Hospital for diabetes education and community wellness projects is in submission.
 - Nevada ADSD grant – Healthcare support and assistance to develop Rural Medication Assistance Program.
 - Attended the Rural Health Legislative caucus breakfast and had discussions with Legislators on actions for Medicaid legislation.
 - Core Rochester presented at the city council meeting on February 4, 2025, and plans to build a clinic specific to their employees. Brandon shared that if Core Rochester were to build the clinic in the empty lot next to the parking lot by PT, there is a possibility that patients would access lab facilities at the hospital still bringing in revenue to Pershing General Hospital. There is also a possibility that Core Rochester could find that they do not have enough to keep the clinic up and running and could work with other businesses in Lovelock which could possibly take away business from Pershing. Brandon stated that we have no control over Core Rochester setting up the clinic and has attended city council meetings to be able to know what is being proposed as well as to help influence business for Pershing.
 - Western Healthcare contract has been signed. We are working with Western Healthcare for providers for the ER. Collaboration and update meetings are being held every other week.
 - Brandon shared that the hospital has agreed to donate 40 first aid kits to Pershing County, Safety Program that Cheryl Haas is running.
 - EMR Systems Options presented to the Board of Trustees:

- EMR Option 1: TruBridge – Brandon shared that with the recent change in Representatives from CPSI and the strides they have made with the system, this has now become an option whereas before now they didn't want to engage in the current EMR System due to the issues that they didn't know could be fixed. Going with the CPSI option, would be a large cost savings and still be able to handle what is needed for Pershing General Hospital for the next few years.
- EMR Option 2: Meditech – There would be a 9 month delay just to begin the process of moving to the new EMR system along with installing the new system and the extra cost with having to run CPSI and Meditech for 6 months concurrently while Staff get up and running with the new system.
- Brandon shared that he still needs to check with more staff on the option of CPSI and will have a recommendation for the Board at the March meeting.

6. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS –
 - i. Appointment of Board Members to Hospital Committees (Article V, Section 2 of Bylaws) – **For Possible Action**
 1. Trustee Marci Carruth shared that due to personal reasons she will not have time to attend the QAPI meetings twice a month and has asked if another Board member could take over this committee. The QAPI subcommittee meeting will be agendaized for the meeting in March.
 2. Joint Conference Committee
 3. Pershing Healthcare Foundation Representative

ACTION:

Vice Chair Dana Tueller made a motion to appoint Trustee Marci Carruth to the Joint Conference Committee meeting. Secretary Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

Trustee Marci Carruth made a motion to appoint Vice Chair Dana Tueller and Secretary Sondra Sayles to the Pershing Healthcare Foundation meeting. Trustee Deborah Nicole Reitz seconded the motion. All were in favor with no objections.

- NEW BUSINESS
 - Board of Trustee Orientation was held on Wednesday, February 19, 2025. Attendees included: Chair Ted Bendure, CEO Brandon Chadock, Deborah Nicole Reitz appointed Board of Trustees member.
 - Brandon shared that we have been working on trying to recruit a provider for the clinic for quite a while with no success. We have had several recruiting firms reach out to us with providers that are interested in rural healthcare. Brandon shared that recruiters have a larger marketing base and can reach a larger pool of candidates to select from. Brandon is asking for Board approval to negotiate and engage in a contract with a recruitment firm not to exceed an amount of \$50,000.00 in order to be able to find a provider for the clinic.

Action

Vice Chair Dana Tueller made a motion to grant CEO, Brandon Chadock, to engage with provider recruitment firms not to exceed the amount of \$50,000.00 for Rural Health Clinic providers. Secretary Sondra Sayles Seconded the motion. All were in favor with no objections.

7. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- Vice Chair Dana Tueller shared that The Foundation is moving forward with work on the annual bask style dinner. The group is also working on another Murder Mystery event at the winery here in Lovelock.

8. OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.
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- 9. PUBLIC COMMENT** – Secretary Sondra Sayles thanked the hospital and Chief Nursing Officer Raylene Stiehl for the great care that was given to a friend’s daughter that had been taken care of in Pershing General Hospital ER.
- 10. ADJOURN** –Chair Ted Bendure adjourned the meeting at 7:58 p.m.

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