



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, September 26, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Sondra Sayles; Commissioner Liaison Shayla Hudson;
Joined via MS Teams:
Absent: Trustee Jayce Montes; Secretary Phillip Dickerman; Legal Bryce Shields;
Others Present:
Staff Present: Brandon Chadock; Raylene Stiehl; Lynn Broyles; Bobbette Hampton; Kevin Haggerty; KayDawn Hughes;

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:30 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Meeting Minutes for the Regular Board Meeting, August 22, 2024.
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Hatch, Preston DO; McGaha, Amy Leah MD; Kendall, Paige MD; Rickles, Emma MD; Arruga Novoa y Novoa, Victoria MD; Schwarz, Lauren Rallo PhD; Yang, Ruifang MD; Baldwin, Colin Thomas MD;
 - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Lu, Kuanchang Tim DO;
 - Acceptance by proxy Direct Radiology privilege appointment(s) for: Randazzo, William MD;
 - Acceptance of resignation for staff privileges of Mark Mueller, MD
 - Acceptance of resignation for staff privileges of Quality Nighthawk Providers: Farooki, Aamer MD; Tseng, Ian MD; Vaid, Rajesh MD;

ACTION:
Vice Chair Dana Tueller made a motion to approve the Consent Agenda. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

4. **REPORTS**
 - **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed as presented in the Board packet which included:
 - Sentinel Events
 - Infections in house
 - Complaints for August
 - Monthly Statistics
 - Brandon shared that we have started handing out patient experience cards to patients when they visit to gather more patient input on the clinic visits as well as the hospital services.
 - **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - The CNA Class at Banner has three openings and we continue to get the word out to the community to see if there is interest in becoming a CNA to help fill positions here at Pershing.
 - Crystal Hornby, Director of Nursing in Long Term Care is leaving Pershing General Hospital in October.
 - Holly Wesner has been hired as the new Director of Nursing in Long Term Care. Holly comes with multiple years of experience in Long Term Care.
 - Patient Satisfaction cards with a QR code have been placed in patient rooms so they can fill out the patient experience survey electronically.

- **Director of Nursing, Long Term Care: Update by Crystal Hornby, BSN, RN**
 - Special Focus Facility (SFF) Progress Update reviewed as presented in the Board Packet. Items included in the presentation were:
 - Special Focus Facility Progress
 - Contracted with the Polaris a remote MDS company.
 - Continue to work on Mock Survey updates.
 - Staffing/Utilization
 - Candy Drive for Halloween in LTC
 - Long Term Care will be having a Halloween Party and have invited the Board of members to join in the fun and activities.
 - Resident Adventures – Resident gardener growing tomatoes and watermelons was highlighted in the resident adventures portion of the presentation.

- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Lynn shared the August draft financials with the Board. June, July and August financials have not been closed and are still in draft form so there was no action taken on financials.
 - Eide Bailly will be doing Pershing General Hospital financial audit remotely this year. This will save Pershing the cost of travel and hotel stays.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie was unable to attend the meeting and KayDawn gave the report out of the Uncollectible Account Write-Off for August 2024 .
 - Brandon shared the TruBridge Financial Analysis as presented in the Board packet.

ACTION:

Vice Chair Dana Tueller made a motion to approve the August Uncollectible Account Write-Off. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the Board packet.
 - Brandon shared that Jacob Lewis, PA-C is leaving the clinic the end of September. We are currently in the process of recruiting to fill the position but are looking to hire a physician as the replacement.
 - Brandon put together and shared the biography for Dr. VanGuilder, MD, who is the new Chief of Staff as well as the Medical Director of the Rural Health Clinic and Director of Long Term Care.

5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - Approval of the annual Cooperative Agreement with the City of Lovelock for Use of Law Enforcement Personnel.
 - Ted has asked that the CEO Evaluation be placed on hold and brought back to the October meeting so that the Board members will have a chance to review and give input on the document.
 - A Goals spreadsheet that will be tied directly to the CEO bonus was also distributed for review. Ted has also asked that this document be placed on hold to give the Board members time to review and give input. This document will also be brought back to the October meeting.
 - Initial appointment of privileges for Jonathan Hester, MD Tahoe-Carson Radiology, were approved.
 - Brandon shared that the Board of Trustees need to be included in the approval process for the hospital policies and rather than trying to bring a few policies at a time for the Board members to approve it was decided that making a binder with policies from the different departments to be brought to the Board for approval would be more efficient. Brandon stated that these policies have already gone through the internal approval process and need to be signed off by the Board of Trustees. We have presented the Long Term Care policy binder at tonight’s meeting for approval.
 - Brandon shared that the arrival of the new UPS unit that was ordered through the Pennington Foundation Grant for the CT has not yet arrived, but we need to set up the electrical for the UPS unit to

be installed. Eight companies were selected to give bids and we only received quotes from two companies for the electrical work.

- BSL Electric Corp
- Montes Electrical LLC

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the Annual Cooperative Agreement with the City of Lovelock for Use of Law Enforcement Personnel. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the initial appointment of privileges for Jonathan Hester, MD, Tahoe-Carson Radiology. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the Long-Term Care Policies. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

A motion was made by Trustee Sondra Sayles to approve the Electrical quote from BSL Electric Corp to connect the UPS for CT. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

6. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- Dana Tueller shared that we are going to miss Jeff terribly as he was such a big help with the dinner and events this year and hopes that he will still be able to be a part of the Pershing Healthcare Foundation.
- Dana shared that the Foundation is working on additional opportunities for fund raising and shared the information on the cruise to Encinitas in February as the latest fund raising event.

7. OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.

The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

8. PUBLIC COMMENT – No public Comment.

9. ADJOURN –Chair Ted Bendure adjourned the meeting at 6:55 p.m.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.