



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES

Regular Board Meeting

MINUTES

Thursday, June 27, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Jayce Montes; Trustee Sondra Sayles;
Joined via MS Teams: Raylene Stiehl; Kamin Vanguilder, MD
Absent: Secretary Phillip Dickerman; Legal Bryce Shields; Commissioner Liaison Shayla Hudson
Others Present: Rodney Wilcox
Staff Present: Brandon Chadock, Kevin Haggerty, Lynn Broyles, Debbie Mock, Crystal Hornby, KayDawn Hughes, Jeff Meyers

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:31 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Approval of meeting Minutes for the Regular Board Meeting, May 23, 2024.
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Spalka, Roch MFT; Jarvis, Derrin PA-C; Molmenti, Ernesto MD; Patel, Mukund MD; Rao, Seema MD; Del Fierro, Adrian Rey APRN; Kim, Eric MD;
 - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Cain, Matthew MD; Fish, Megan MD;
 - Acceptance by proxy Direct Radiology privilege appointment(s) for: Berven, Michael MD; Brull, James DO; Westin, Charles MD; Park, Benjamin DO.

ACTION:

A motion to approve the Consent Agenda as presented was made by Vice Chair Dana Tueller. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

4. REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed by KayDawn Hughes as presented in the Board packet which included:
 - No sentinel events.
 - One HBI from acute and five HBIs from long-term care. Acute HBI was suspected to have existed upon admit, but testing was not conducted immediately so PGH would need to mark it as being considered acquired at PGH.
 - QAPI Quarterly Report
 - KayDawn and Dr. Vanguilder are working on the peer review process.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - Quality Measures
 - CNA week celebration
 - Pharmacy Relocation
 - Trauma Room still under construction with a tentative completion in the next three weeks with approval through the state.
 - After hours CT reads expected to be reinstated on July 1, through Tahoe Carson Radiology/Direct Radiology.
 - Bedside, Lab & Radiology staff to wear scrubs per policy.
- **Director of Nursing, Long Term Care: Update by Crystal Hornby, BSN, RN**
 - Special Focus Facility (SFF) Progress Update reviewed as presented in the Board Packet. Items included in the presentation were:
 - Special Focus Facility Progress

- Plan of Correction was accepted by the state and Admin. team is working to correct issues.
 - Mock survey has been scheduled for July 9-11.
 - Nurses' Week was celebrated
 - LTC fall free for 23 days
 - Monetary Possessions
 - PHI Monitoring
 - Med Administration 100%
 - Staffing/Utilization
 - Brandon Chadock explained that wage adjustments for two classifications in long-term care would be adjusted to bring them to a competitive position in the market. The adjustments are within the current budget but will require line-item adjustments. Discussion was held to decide whether the board would need to approve wage scale adjustments. Policies will be reviewed, and we will consult with DA Shields to determine any requirements; the board will be updated.
 - Resident Outings updated was shared.
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Lynn reviewed the Financial Statements ending May 31, 2024, as presented in the Board packet.

ACTION:

A motion to approve the Financial Statements ending May 31, 2024, as presented was made by Vice Chair Dana Tueller. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - Debbie reviewed the Uncollectible Accounts Write-Offs for May 2024, as presented in the packet to the Board.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the Uncollectible Accounts Write-offs for May 2024. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the Board packet.

5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS -
- NEW BUSINESS
 - Approval of Fiscal Year 2024-2025 Budget – FYI - Budget information was presented at the 5/23/24 meeting was missing page 4 being brought back for review of page 4 – **For Possible Action**
 - Approve Initial Appointment of privileges for Rachel Benson, MD – **For Possible Action**
 - Approve Initial Appointment of privileges for Mark Mueller, MD – **For Possible Action**
 - Approve initial appointment of privileges for Tahoe-Carson Radiology Providers – **For Possible Action**
 1. Bradley L. Clark, MD
 2. William Anthony Pace, MD

ACTION:

A motion was made by Vice Chair Dana Tueller to accept the FY 24-25 Final Budget for Pershing General Hospital and Nursing Home into the record. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the initial appointment of privileges of Rachel Benson, MD. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the initial appointment of privileges of Mark Mueller, MD. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the initial appointment of privileges of Tahoe-Carson Radiology providers. Trustee Jayce Montes seconded the motion. All were in favor with no objections.

6. PERSHING HEALTHCARE FOUNDATION: Jeff Meyers

- Dinner being held August 10 with doors opening at 5:30 PM and dinner at 6:00 PM. Over \$35,000 worth of prizes have been received. Themed and general trivia night fundraisers will be taking place as a monthly fundraiser – expected on second Friday of each month at Temptations with sign-ups at 6:00 PM and trivia beginning at 6:30 PM. First event is on July 12 and will be a Harry Potter-themed trivia and second event will be August 9 as general trivia. Cost will be \$5 per person or \$16 for a team of 4.

7. OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.

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8. PUBLIC COMMENT – No public Comment.

9. ADJOURN –Chair Ted Bendure adjourned the meeting at 7:14 p.m.

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