



PERSHING GENERAL HOSPITAL & NURSING HOME BOARD OF TRUSTEES
Regular Board Meeting
MINUTES
Thursday, November 21, 2024

ATTENDING: Board: Chair Ted Bendure; Vice Chair Dana Tueller; Trustee Sondra Sayles; Secretary Phillip Dickerman; Legal Bryce Shields;

Joined via MS Teams: Trustee Jayce Montes;

Absent: Commissioner Liaison Shayla Hudson;

Others Present: Beth Knight

Staff Present: Brandon Chadock; Raylene Stiehl; Lynn Broyles; Bobbette Hampton; Kevin Haggerty; KayDawn Hughes; Holly Wesner; Debbie Mock

1. **CALL TO ORDER** – Chair Ted Bendure called the meeting to order at 5:30 p.m.
2. **PUBLIC COMMENT** – No Public Comment
3. **CONSENT AGENDA** - The Board will consider, for possible action, these items in their entirety without discussion – **For Possible Action.**
 - Meeting Minutes for the Regular Board Meeting, October 24, 2024.
 - Meeting Minutes for the Special Board Meeting November 14, 2024.
 - Warrants (Check Register)
 - Acceptance by proxy Renown Telemedicine privilege appointment(s) for: Byrne, Lindsay Nicole DNP; Menon, Harry S. DO; Shell, Zachary Scott APRN; Grunert, Timothy Todd MD; Hancock, Natalie Nicole PA-C; Gay, Christopher James DO; Molina, Christine Marie Bas MD; Shlanski, Hannah Rae MD;
 - Acceptance by proxy Renown Telemedicine privilege deactivated providers acknowledged – Jackson, William PhD; Morgan, Jayson MD;

ACTION:

Secretary Phillip Dickerman made a motion to approve the Consent Agenda. Vice Chair Dana Tueller seconded the motion. All were in favor with no objections.

4. REPORTS

- **Risk Manager: Update by KayDawn Hughes**
 - Risk Report was reviewed as presented in the Board packet which included:
 - Sentinel Events
 - Infections in house
 - Complaints for October
 - Monthly Statistics
 - Correction of LTC Medication Review from last quarter of QAPI results. KayDawn shared that she will be giving results of up-to-date QAPI results and statistics as opposed to information ending the prior month.
- **Chief Nursing Officer: Update by Raylene Stiehl, MSN, RN**
 - CNO report was reviewed as presented in the Board packet. Items reviewed included:
 - Staffing update
 - Pharmacy – updating the use of electronic inventory system, medication scanning, universal formulary and increased use of electronic features within CPSI for safety and consistency.
 - A new quarterly ER meeting has been developed. The goal of this meeting is to report out stats and interactions/issues between departments that support the ER so that communication can be improved as well as increasing customer satisfaction.
 - Lab Updates
 - Infection prevention
 - Radiology Department - update of the UPS installation and new Per Diem Radiology Tech.
- **Director of Nursing, Long Term Care: Update by Holly Wesner, RN**
 - DON report was reviewed as presented in the Board packet. Items reviewed included:

- Holly shared that we passed the LTC survey and the plan of corrections was accepted. If we pass the next survey in April, we will graduate from the Special Focus Facility program.
 - Improvements of dining room process.
 - New care planning process implemented.
 - Long Term Care unit meetings implemented.
- Staffing update
- **Chief Financial Officer: Update by Lynn Broyles, CPA, CGMA**
 - Lynn shared with the Board members that the audit and cost report have been completed.
 - The financial statements ending June 30, 2024, July 31, 2024, August 31, 2024, September 30, 2024, and October 31, 2024, were distributed to the Board members for review. For the sake of time the Board members elected to have Lynn review October financials along with the YTD information.

ACTION:

Vice Chair Dana Tueller made a motion to approve the financial statements ending on July 31, 2024; August 31, 2024; September 30, 2024; and October 31, 2024, as presented to the Board. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

ACTION:

Vice Chair Dana Tueller made a motion to approve the financial statement ending June 30, 2024, as presented to the Board. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **Revenue Cycle Manager: Update by Debbie Mock**
 - The Uncollectible Account Write-Offs for October 2024 were reviewed as presented in the Board packet.
 - The TruBridge Financial Analysis was reviewed as presented in the Board packet.

ACTION:

Vice Chair Dana Tueller made a motion to approve the Uncollectable account write-offs for October. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

- **HR Director : Update by Teresa Corbi**
 - Human Resources report was reviewed as presented in the Board packet. Items reviewed included:
 - Renewal of Health insurance
- **Administrator/CEO: Update by Brandon Chadock**
 - Rural Health Clinic Utilization Report and Operational report – Brandon reviewed the report as presented in the Board packet.
 - Brandon shared that we have been attempting to recruit providers by reaching out and have not received any responses. In the next few months we will need to make a decision on if we want to use a company to recruit physicians. Part of the issue with recruitment is Physician numbers as a whole are decreasing. We do have an option of filling with Physician Assistants as well as Nurse Practitioners.

5. CRITICAL ACCESS HOSPITAL (CAH) ITEMS

- UNFINISHED BUSINESS –
 - The Board approved audit was brought back to the meeting.
- **NEW BUSINESS**
 - 2025 Board Meeting Calendar Proposal – **For Possible Action**

ACTION:

A motion was made by Vice Chair Dana Tueller to approve the proposed dates for the 2025 Board meeting schedule. Trustee Sondra Sayles seconded the motion. All were in favor with no objections.

6. PERSHING HEALTHCARE FOUNDATION: Dana Tueller

- No report out.
- Chair Ted Bendure asked if the Pershing Healthcare Foundation was an approved IRS recognized non-profit and Brandon confirmed that it is.

7. OTHER ITEMS

- CORRESPONDENCE – None
- LEGAL – No action taken in executive session.
The Pershing General Hospital and Nursing Home Board of Trustees may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the Pershing General Hospital and Nursing Home Board of Trustees has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the Pershing General Hospital and Nursing Home Board of Trustees pursuant to NRS 241.015.

- Performance evaluation of Brandon Chadock, PGH CEO/Administrator –
 - Bryce shared that the wording used to announce the CEO evaluation can be somewhat abrasive, but this information has to be listed and the information has been scaled down to a minimum of what needs to be posed and still be compliant with the Nevada open meeting law. Bryce also shared that the evaluation of a CEO of a public entity is required to be conducted in an open meeting per the Nevada open meeting law requirements.
 - Overall Performance rating was determined to be excellent per the Board members evaluation.
 - Action plan:
 - Willingness to listen
 - Innovation new ways of increasing revenue
 - Knowledge and attitude
 - Communicates well
 - Willingness to seek advice from other peers in the state to help solve problems & Issues.
 - Areas of Improvement:
 - N/A
 - Goals for next review period:
 - More community involvement
 - Easier patient access to clinic
 - Increase daily clinic visits
 - Urgent Care
 - Yearly short and long range Plan
 - Get to 5 star rating for Long Term Care
 - Complete a Strategic Plan
 - Phil stated that Brandon is doing an overall excellent job. He has streamlined a lot of things.

8. PUBLIC COMMENT – Beth Knight stated that staff is becoming burned out and the providers are tired.

9. ADJOURN –Chair Ted Bendure adjourned the meeting at 7:43 p.m.

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